

Weapons Policy

Category: Operations

Approval: PVP

Responsibility: VP Finance and Administration

Date: September 1, 2006, Last Reviewed February 23, 2018

Definitions:

Weapon: any thing used, designed to be used or intended for use in causing death or injury to any person or for the purpose of threatening or intimidating any person, or a device designed to look like a weapon. (CCC S. 2 and 84) Examples of weapons include, but are not limited to, firearms, explosives (including fireworks), air guns, pellet guns, BB guns, paint guns, crossbows, long bows, swords, martial arts weapons, prohibited blades, combat knives, brass knuckles, replica or imitation firearms including toys and any other prohibited device as defined by the Criminal Code of Canada.

Purpose/Reason for Policy:

It is the purpose of this policy to provide clear direction regarding the control of weapons when on Trent University property or in use by Trent employees or students engaged in Trent sanctioned activities.

Scope of this Policy:

This policy applies to all members of the Trent University community: employees, students, and volunteers, as well as visitors and independent contractors when on Trent property.

Policy Statement:

Trent University is committed to providing a safe and secure environment for all members of the university community. Accordingly, no person, while on property controlled, leased or owned by Trent University or engaged in an off campus Trent sanctioned activity shall store, use or carry a weapon with the following exceptions:

- a. This policy does not apply to Police Officers, Peace Officers or Licensed Guards carrying issue weapons in the performance of their duties.
- b. Exceptions to this policy may be granted for a Trent sanctioned event or activity. Exceptions require written approval signed by the appropriate unit head/department chair and the Director, Risk Management. The written approval will include a detailed list of weapons involved, the purpose of the event and the provisions for safe storage and transport of the weapons when not in use. The Director, Risk Management will resolve any concerns in advance of the event and inform the appropriate Vice President and all relevant university departments/units and external agencies, such as the police. Any weapons that are required to be stored on Trent property or off campus during a Trent sanctioned activity must be stored safely and in accordance with all applicable laws, regulations and policies by the Department responsible for the event or activity. Any individuals bringing or using firearms on campus or

to an off campus Trent sanctioned activity must produce proof that they are appropriately licensed to own or carry the firearms. No weapons will be permitted to be stored in any Trent residential facilities, including apartments and guest suites.

- c. This policy exempts ceremonial knives carried or used to meet religious obligations and kitchen, utility and small folding knives used solely for a lawful purpose that are not brandished or worn in such a manner as to cause alarm.

Responsibilities:

Director, Risk Management: responsible for reviewing and approving requests for Trent sanctioned activities or events involving weapons.

Campus Security: will seize any unauthorized weapons found on campus and make every effort to notify the owner that they have done so. The weapons will be returned to the owner/user once either authorization from the Director, Risk Management has been received or the owner can satisfy Campus Security that s/he has arranged to have them stored permanently off campus. Weapons not claimed by the owner by the end of the academic term will be disposed of by Campus Security. Firearms and explosives will be immediately turned over to the Peterborough Police Service for storage or disposal.

Employees, students and contractors wanting to bring a weapon to campus or to an off campus Trent sanctioned event: must request permission at least two weeks in advance by e-mailing riskmanagement@trentu.ca in the attached procedural format. If the weapon is a firearm, the owner will be required to attend the Risk Management Office and produce their firearms license.

Individuals in possession of unauthorized weapons on campus may also be subject to disciplinary action up to and including trespass from the University or termination of employment, depending on the circumstances. In the case of prohibited or non-registered firearms and other illegal weapons, the individual may also be subject to criminal prosecution.

Contact Officer:

Director, Risk Management

Date for Next Review:

February 2023

Related Policies, Procedures & Guidelines

- a) Weapons Procedure

Policies Superseded by This Policy:

- a) N/A